



LETTER OF RECOMMENDATION FORM

Applicant:

1. Name _____
Last First Middle Name or Initial
2. Address _____
Number & Street City State Zip Code

After filling in the above information, please give this form to the person who will write your recommendation. Request your recommender to return this form to you in a sealed envelope. Return the sealed envelope to George Wythe University along with your other application materials.

Recommender:

3. Name _____
Last First Middle Name or Initial
4. Organization _____
5. Position/Title _____
6. Address _____
Number & Street City State Zip Code
7. Telephone _____

If you would like information concerning George Wythe University please refer to our website at www.gw.edu.

Please write a letter of recommendation on a separate sheet of paper addressed to the Director of Admissions. When completed, include this form along with your letter in a sealed envelope and return to the applicant who will forward your recommendation to George Wythe University. Questions and statements provided below may be used as guidelines to assist you in writing the recommendation. Thank you for your efforts on behalf of the applicant.

- How long have you known the applicant?
- What is your relationship to the applicant? Describe the circumstances in which you have known them.
- What do you consider the applicant's most outstanding abilities and/or skills?
- Comment on the applicant's performance in or potential for effective leadership roles, including his/her specific leadership strengths and weaknesses. Please give a specific example.
- What character traits do you feel are impressive or have particular merit?
- In what areas does the applicant need to improve?
- Is there anything else about the applicant that you feel is important for the George Wythe University Admissions Department to know in order to reach a appropriate decision?