

# George Wythe College

## Student Handbook

2008 - 2009

Dear Student,

Any encounter with the history of modern civilization is an encounter with the lives of men and women who took the tide in men's affairs at the flood, capitalized upon the moment, and shifted the river of futurity in its course. Among these may be named conquerors and capitalists, politicians and priests, reformers and revolutionaries. And amidst them all, none stands taller than the American Founders as icons of human greatness. This peculiar moment in time produced not one, but a small army of statesmen - Jefferson, Washington, Franklin, Adams, Madison, Monroe, and dozens more - men and women of vision, virtue, wisdom, diplomacy and courage, who forever changed the course of human history and redefined true liberty for generations yet unborn.

Today's political, economic, and social challenges are no less daunting than those that spawned the Republic. Governments, businesses, schools, churches and other institutions worldwide need men and women of high moral character, sound intellectual understanding, and principled action to lead the way. But where will these statesmen be found?

George Wythe College stands on the belief that statesmanship is the product of a particular educational schema, known to the Framers of the Constitution, but lost to modern academia. It is a principle-centered process grounded in the belief in God and immutable moral law, framed on the classics of literature, history, and philosophy, and crowned in the discipline of real-world application under the guidance of a committed and caring mentor.

This was the education of Thomas Jefferson and others under the guiding hands of George Wythe. Today, it will be your privilege if you have the desire, determination, and character to meet the most intense and exciting educational challenge imaginable at George Wythe College. Having done so, you can be assured of a rich and satisfying life of contribution in whatever path you choose to follow.

I wish you great success in your educational efforts as you engage George Wythe College.

Best regards,

Oliver DeMille, President

## **The Mission of George Wythe College**

*To build men and women of virtue, wisdom,  
diplomacy, and courage who inspire greatness  
in others and move the cause of liberty.*

### **The 5 Pillars of Statesmanship™**

**Classics**, because they represent the best mankind has yet produced in science, philosophy, religion, and art. The centerpiece of classical education is the Holy Bible, the standard against which all other works are measured. To study the classics is to come "face to face" with greatness.

**Mentors** are essential because character cannot be constructed from even the greatest books alone. The guidance of a committed, caring, and seasoned mentor brings tempering influences of wisdom, counsel, discipline and accountability.

**Simulations** allow for vicarious problem-solving experience in areas such as government, business, even home and family without the risks commonly associated with inexperience.

**Field Experience**, including internships and practicum, offers a two-fold advantage, both to the student and to the institution served. Students mature as Statesmen only by applying learned principles to real-world problems.

**God**. Undergirding and overarching all, is the certainty that the Creator has purpose in His creation. That rights, reason, and liberty derive not from man, but from God. This perspective takes man out of the center of his own existence and defines the Statesman as servant rather than master. It simultaneously enshrines free will and individual liberty under God, as the crowning virtue.

### **About George Wythe College**

George Wythe College (GWC), inconspicuously located beneath the red-rock cliffs of Cedar City, Utah, offers a conspicuous principle-based education quite unlike any to be found elsewhere. Our new 6,000 square foot building is designed to facilitate the building of statesmen equipped to provide moral leadership wherever in the world it is needed: home, school, business, government, churches, etc. Student-scholars obtain a superior liberal arts education built on the following core values:

**We Value Freedom** - The God-given privilege to think independently, to pursue the course of happiness, educationally, socially, spiritually, and professionally according to the dictates of our own conscience and desires.

**We Value Integrity** - Where words and actions meet on the common ground of truth.

**We Value Abundance** - Trusting that God provides enough and to spare.

**We Value Cooperation** - The Engine of growth that honors diversity and sees strength in the coming together of individuals and groups in the pursuit of common goals.

**We Value Diversity** - People from diverse races, nationalities, cultures, and viewpoints coming together to promote Statesmanship in community, business, government, and all facets of society.

**We Value Leadership** - Understanding that the greatest leaders are they whose only ambition is to lift and serve others and whose motive is the wellspring of love, we seek worthy models to emulate.

**We Value Excellence** - Recognizing that effort has integrity only in pursuit of worthy results and that failure is honorable when it leads to wisdom and ultimate success.

### **Bachelor Degree, Statesmanship**

The purpose of the George Wythe College Bachelor Degree program is twofold: (1) to provide a broad, quality liberal arts education, and (2) to train students to be virtuous, skilled and effective statesmen in families, communities, businesses and governments of the twenty-first century.

George Wythe College helps students accomplish these goals using the same methods George Wythe did. As one biographer put it:

Thomas Jefferson's studies with George Wythe were four "years of virtually uninterrupted reading, not only in the law but also in the ancient classics, English Literature, and general political philosophy. It wasn't so much an apprenticeship for law as it was an apprenticeship for greatness.

All George Wythe College students major in Statesmanship, an "apprenticeship for greatness," completed through an interdisciplinary study of the following topics:

History	Biblical Studies
Constitutional Law	Protocol and Etiquette
Political Science	International Relations
Philosophy	Literature
Political Economy	Negotiation and Diplomacy
Public Policy	Entrepreneurship
The Fine Arts	Current Events
Mathematics	Science
Foreign Language	Statesmanship

Not only is this accomplished through extensive reading, but also through required writings and essays in all seminar courses and at each stage of the student's progress. George Wythe College students prepare for statesmanship the way Thomas Jefferson prepared. As another biographer wrote:

It was the greatest stroke of good fortune that Thomas Jefferson had the opportunity to be accepted by George Wythe as a protégé for the study of law...Wythe thought a well-trained lawyer should know just about everything and Thomas Jefferson had the appetite for it. He studied not only the law but also languages...mathematics, philosophy, [science], religion, politics, history, literature, rhetoric, and virtually every other subject imaginable...Jefferson called this 'a time in life when I was bold in the pursuit of knowledge, never fearing to follow the truth and reason to whatever results they led.

The entire liberal arts curriculum at George Wythe College is designed to provide this type of training for greatness through the 5 Pillars of Statesmanship™.

### Graduation Requirements

Statesmanship (ST) 82 Credits

Arts and Sciences (AS) 44 Credits

Foreign Language (FL) 12 Credits

Total: 138 Credits

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### SAMPLE SCHEDULE

Year	Fall Semester	Winter Semester	Summer Term
<b>Freshman Seminar</b>	ST101: Government (6)	ST102: U.S. History (6)	ST396R: Field Experience (2)*
	AS101A: Personal Leadership (2)	AS101B: Organizational Leadership (2)	
	AS102A: Art History I (0.5)	AS102B: Art History II (0.5)	
	AS210: Math Classics I (1)	AS211: Math Classics II (1)	
	AS103A: Classics of Mathematics I (2)	AS103B: Classics of Mathematics II (2)	
	ST395R: Simulations (2)		
<b>Other</b>	FL101: Foreign Language (2)	FL102: Foreign Language (2)	
	ST105R: Directed Readings (variable)*	ST395R: Simulations (2)	
		ST105R Directed Readings (variable)*	

<b>Sophomore Seminar</b>	ST201: Political Economy (7)	ST202: Political Philosophy (7)	ST396R: Field Experience (2)*
	AS204A: Family Leadership I (4)	AS204B: Family Leadership II (4)	
	AS212: Scientific Thought I (1)	AS213: Scientific Thought II (1)	
	AS203A: Applied Mathematics III (2)	AS203B: Applied Mathematics IV (2)	
	ST395R: Simulations (2)		
<b>Other</b>	FL201: Foreign Language (2)	FL202: Foreign Language (2)	
	ST203R Elective (1)*	ST395R: Simulations (2)	
		ST205R Directed Readings (1)*	
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<b>Junior Seminar</b>	ST301: World History (7)	ST302: World History (7)	ST396R: Field Experience (2)*
	AS301A: Ancient & Medieval Philosophy (3)	AS301B: Modern Philosophy (3)	
	AS302A: Ancient & Medieval Religions (3)	AS302B: Modern Religions (3)	
	AS305A: Ancient Art History (0.5)	AS305B: Modern Art History (0.5)	
	AS303A: Classics of Biology (2)	AS303B: Intermediate Biology (2)	
	ST395R: Simulations (2)		
<b>Other</b>	FL301: Foreign Language (2)	FL302: Foreign Language (2)	
	ST303R Elective (1)*	ST395R: Simulations (2)	
		ST305R Directed Readings (1)*	
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<b>Senior Seminar</b>	ST401: Statesmanship I (8)	ST402: Statesmanship (8)	ST396R: Field Experience (2)*
	AS401: Constitutional Case Law (6)	AS402B: Entrepreneurship II (4)	
	AS402A: Entrepreneurship I (1)	AS403B: Modern Science Classics (2)	
	AS403A: Classics of Chemistry (2)		
	ST395R: Simulations (2)		
<b>Other</b>	HB401: Hebrew Pedagogy I (2)	HB402: Hebrew Pedagogy II (2)	
	ST495: Senior Thesis (2)	ST395R: Simulations (2)	
	ST497: Oral Defense (2)	ST495: Senior Thesis (2)	
	ST405R Directed Readings (1)*	ST497: Oral Defense (2)	
		ST405R Directed Readings (1)*	

\*Three Field Experiences required (6 credits) for graduation.

## **Simulations and Internships**

Simulations are a unique George Wythe College tradition which help students prepare for real-life leadership. Simulations consist of mock congresses, moot courts, business planning, model UN and various other fictional and real scenarios where students take on roles and work individually and in teams to identify and solve problems.

Scenarios are developed from historical, current and possible future events. Simulations are held regularly\*, with the interim used in research, negotiation and planning. In addition to the skills of researching, writing, communicating and working in teams, simulations help future leaders to prepare for, manage and rally during actual events.

George Wythe, himself, introduced simulations to America, and they are still widely used in law schools and in other leadership training programs. As one biographer noted:

One of Wythe's students, John Brown of Staunton, who was later to become one of Kentucky's first two U.S. Senators, has left an account of Wythe's innovations:

Mr. Wythe, ever attentive to the improvement of his pupils, founded two institutions for that purpose, the first in a Moot Court, held monthly or oftener....Mr. Wythe and the other professors sit as judges....He also formed us into a legislative body, consisting of about 40 members. Mr. Wythe is the Speaker to the House and takes all possible pains to instruct us in the Rule of Parliament....I take an active part in these Institutions and hope thereby to rub off [my] natural bashfulness....These exercises serve not only as best amusement after severer studies, but are very useful and attended with many important advantages.

A major test of statesmen is the crisis situation, where time is short and decisions result in life or death, or severe consequences. A business executive may face as many as 5-10 such situations in a career, a politician 10-15, and an entrepreneur or combat military officer 20-25 or more. George Wythe College students go through 20-30 such simulated experiences before graduation, helping prepare them to handle "the real thing" with character, competence and effectiveness. Integrity, wisdom, diplomacy and courage are the lessons of this remarkable leadership training program.

George Wythe students and graduates have been called upon to put their skills to use in real situations including internships to state and national government and business organizations; lobbying and negotiating for family values at United Nations conferences in New York, Beijing, Istanbul, Rome, Geneva, etc.; doing intensive foreign language study coupled with international travel; preparing business plans for international corporations; and developing proposals for agricultural, educational, and economic development in developing nations such as Paraguay and Kenya. Indeed, the impact of student projects has been felt throughout the world.

For example, consider the report of Susan Roylance, former President of United Families International, a United Nations NGO which used GWC interns at several recent UN events:

...the students gathered around a table and asked, 'what can we do with the Habitat [a UN document] agenda to improve it?' One of the first things they looked at was that

many of the words in the documents were mandatory, that they overlooked national sovereignty and the right of a nation to choose and do what it thinks best for its own country. The students counted hundreds and hundreds of these words throughout the document, then took each of them and chose alternatives that could be offered. For example, instead of 'required,' we used 'encouraged,' etc. We prepared flyers, and six George Wythe College interns traveled to New York to the Preparation Conference. And they were wonderful and diligent lobbyists. This was not a trial run; this was for real.

After the PrepCon two of the interns went with us onto Istanbul. And it was a miracle. There was a turning that occurred at that conference that still exists in international conferences today. One author described it as 'a paradigm shift.' Recently I was in New York at the Earth Summit II and in that document I was just amazed at the lack of mandatory words, and the generous use of 'encourage' type words which recognize and give full credence to national governments....

That experience has been referred to as 'the miracle of Istanbul;' I refer to it as the miracle of George Wythe College.

Each undergraduate student must complete a minimum of three field-experience events in order to graduate. Practica may include substantive jobs, internships, volunteer work, travel, etc. The three field-experience events must be approved by the Graduation Committee, and each must be distinct. It is highly recommended that field proposals be submitted prior to actual field experience.

## TUITION

### On-Campus Bachelor's

**Tuition:** Tuition is \$7,500 per semester.

#### Estimated Campus Expenses:

Expense	Semester	Year
Tuition*	\$7,500	\$15,000
Course Materials/Books**	\$450	\$900
<b>Total</b>	<b>\$7,950</b>	<b>\$15,900</b>

\* For scholarship/waiver information and application requirements, please refer to the following link on the George Wythe College website: <http://www.gwc.edu/prospective/finance/>

\*\*Estimated

### On-Campus Master's

**Tuition:** Tuition is \$8,500 per semester.

#### Estimated Campus Expenses:

Expense	Semester	Year
Tuition*	\$8,500	\$17,000
Course Materials/Books**	\$450	\$900
<b>Total</b>	<b>\$8,950</b>	<b>\$17,900</b>

\* For scholarship/waiver information and application requirements, please refer to the following link on the George Wythe College website: <http://www.gwc.edu/prospective/finance/>

\*\*Estimated

### Doctorate of Philosophy, Constitutional Law, "Thomas Jefferson Degree"

Path A: On-Campus Seminar Program

**Tuition:** Tuition is \$9,500 per semester

#### Estimated Campus Expenses:

Expense	Semester	Year
Tuition*	\$9,500	\$19,000
Course Materials/Books**	\$450	\$900
<b>Total</b>	<b>\$9,950</b>	<b>\$19,900</b>

\* For scholarship/waiver information and application requirements, please refer to the following link on the George Wythe College website: <http://www.gwc.edu/prospective/finance/>

\*\*Estimated

## Doctorate of Philosophy, Constitutional Law, “Thomas Jefferson Degree”

Path B: On-Campus Graduate Seminar Program

**Tuition:** Tuition is \$2,790 per semester

**Estimated Campus Expenses:**

Expense	Semester	Year
Tuition*	\$2,790	\$5,580
Course Materials/Books**	\$450	\$900
<b>Total</b>	<b>\$3,240</b>	<b>\$6,480</b>

\* For scholarship/waiver information and application requirements, please refer to the following link on the George Wythe College website: <http://www.gwc.edu/prospective/finance/>

\*\*Estimated

## Distance Studies Bachelor’s – Full-Time (Phone Mentoring)

**Tuition:** Tuition is \$1,500 per semester.

**Estimated Campus Expenses:**

Expense	Semester	Year
Tuition	\$1,500	\$3,000
Books*	\$150	\$300
<b>Total</b>	<b>\$1,650</b>	<b>\$3,300</b>

\*Estimated

## Distance Studies Master’s – Full-Time (Phone Mentoring)

**Tuition:** Tuition is \$2,000 per semester.

**Estimated Campus Expenses:**

Expense	Semester	Year
Tuition	\$2,000	\$4,000
Books*	\$150	\$300
<b>Total</b>	<b>\$2,150</b>	<b>\$4,300</b>

\*Estimated

## **Distance Studies Bachelor's – Part-Time (Phone Mentoring)**

**Tuition:** Tuition is \$600 per semester.

### **Estimated Campus Expenses:**

<b>Expense</b>	<b>Semester</b>	<b>Year</b>
Tuition	\$600	\$1,200
Books*	\$150	\$300
<b>Total</b>	<b>\$750</b>	<b>\$1,500</b>

\*Estimated

## **Distance Studies Master's – Part-Time (Phone Mentoring)**

**Tuition:** Tuition is \$800 per semester.

### **Estimated Campus Expenses:**

<b>Expense</b>	<b>Semester</b>	<b>Year</b>
Tuition	\$800	\$1,600
Books*	\$150	\$300
<b>Total</b>	<b>\$950</b>	<b>\$1,900</b>

\*Estimated

## **Extension/Statesmanship Seminar Bachelor's**

**Tuition:** Tuition is \$600 per course.

### **Estimated Campus Expenses Per Course:**

<b>Expense</b>	<b>Course</b>
<b>BA</b>	<b>\$600</b>
Books*	\$150
<b>Total</b>	<b>\$750</b>

\*Estimated

## Extension/Statesmanship Seminar Master's

**Tuition:** Tuition is \$800 per course.

### Estimated Campus Expenses:

Expense	Semester
Tuition	\$800
Books*	\$150
<b>Total</b>	<b>\$950</b>

\*Estimated

**Scholarships/Waivers:** Please refer to website for scholarship/waiver information and application requirements.

## Refund Policy

All enrollments are subject to a three business day cooling-off period, commencing with the day an initial deposit or payment toward tuition and fees of the institution is made, until midnight of the third business day following such date, during which time the contract may be rescinded and all monies paid refunded. A written statement of withdrawal received by George Wythe College or postmarked before midnight of the third business day, shall be deemed as meeting the terms of the cooling-off period.

### On-campus

In order to receive a refund, any enrolled On-campus or Distance Studies student who is dismissed or who withdraws following the cooling-off period must submit a written statement of withdrawal and refund request. George Wythe College shall retain \$200 of tuition and/or fees as a nonrefundable registration charge following the initial three day cooling-off period. A percentage of all tuition/fees paid, or scheduled to be paid, over and above the nonrefundable registration fee shall be refunded for the current academic period within thirty days of his/her discontinuing. All monies shall be refunded according to the Tuition Refund Schedule below.

### Off-campus (Distance/Extension/Statesmanship Seminar Programs)

In order to receive a refund, any enrolled Extension student who is dismissed or who withdraws following the cooling-off period must submit a written statement of withdrawal and refund request. George Wythe College shall retain \$125 of tuition and/or fees as a nonrefundable registration charge following the initial three day cooling-off period. A percentage of all tuition/fees paid, or scheduled to be paid, over and above the nonrefundable registration fee shall be refunded for the current academic period within thirty days of his/her discontinuing. All monies shall be refunded according to the Tuition Refund Schedule below.

## Tuition Refund Schedule

After the cooling-off period, tuition is partially refundable to students who request it in writing. GWC will observe the following schedule for refunding tuition/fees:

<i>Date of Withdrawal of the Enrollment Period for Which the Student Was Obligated</i>	<i>Portion of Tuition and Fees Obligated and Paid that are Eligible to Be Refunded to the Student</i>
Within the three business day cooling-off period	100%
Prior to Semester start date	90% (minus the non-refundable registration charge)
Within the first 6 business days	75% (minus the non-refundable registration charge)
Within the first 11 business days	25% (minus the non-refundable registration charge)
Within the first 16 business days	10% (minus the non-refundable registration charge)

## ACADEMIC POLICIES

**Transcripts:** Requests for GWC transcripts must be made in writing to the Registrar and may only be made by the individual student. The processing cost is \$5 per transcript. All enrolled On and Off-campus students are automatically mailed an official transcript at the end of each semester.

**Privacy:** Student records and information are private and will not be released without a written request signed by the student. If the student is a minor, the written request must also bear the signature of the student's parent/legal guardian.

**Attendance and Grading Systems:**

**1- Attendance-** Because GWC places such heavy emphasis on research and outside class work, we purposely do not overload students with class time; however, the class time that we do schedule is crucial to continuity and adequate assessment of student progress. Although there are no mandatory requirements, students are highly encouraged to attend all applicable classes. Individual mentoring, group tutorials and study sessions are all integral to gaining a classical liberal arts education at GWC. Mentors are commissioned to inspire attendance with great teaching and quality classroom instruction and discussion. Student attendance throughout the semester is considered when assigning credit for each semester.

**2- Grading-** All assignments, projects and examinations are graded by the mentor using the following scale:

**Honors:** excellent work that exceeded expectations

**A:** excellent work that met expectations

**D/A:** sub-par work that should be redone in an effort to bring up the quality to "A" or "Honors" before assigning credit.

**Pass:** above average work that is acceptable and worth credit if a student chooses not to perfect it more through the D/A process.

**Fail:** unacceptable work because it is average or less than average.

As mentors at GWC expect nothing less than A work, students must make the decision to discontinue the DA process and opt for a Pass. Until work is at least A quality, or until the student opts to move on by taking a Pass (1/3 to 2/3 of posted credit per assignment awarded) or Fail, teachers will assign DA.

**3- Transcript Credit System-** All credit recorded on the transcript will adhere to the following format:

**Explanation of Grades and Grade Points**

- "A" means excellent work that met expectations and is worth 4.0 on the standard four point scale;
- "A-" means excellent work that was slightly less than expected and is worth 3.7 on the standard four point scale;
- "B+" means above average work but less than expected and is worth 3.3 on the standard four point scale;
- "B" means above average work that is substantially less than expected and is worth 3.0 on the standard four point scale;
- "F" means average or less than average and is worth 0.0 on the standard four point scale;
- "P" means that the class did not require a final examination, was graded as Pass/Fail and is worth credit, but does not affect GPA;
- "W" means that the student withdrew from the class with permission, no credit is awarded and it does not affect GPA;
- "UW" means that the student withdrew from the class without permission, no credit is awarded, and is worth 0.0 on the standard four point scale;
- "I" means incomplete and an agreement to complete the course must be made with the instructor and fulfilled before credit is awarded.

**4- Academic Honors:** To be eligible for Graduation Honors, an undergraduate student must earn a minimum of 60 credits in residence at George Wythe College; the graduate student minimum is 25 credits including seminars. The three levels of Graduation Honors conferred with a degree are earned by attaining the following:

- Cum Laude, 3.90 GPA
- Magna Cum Laude, 3.90 GPA and Honors on either the Oral Defense or the Thesis
- Summa Cum Laude, 3.90 GPA and Honors on both the Oral Defense and the Thesis

**5- Graduation Committee:** The Graduation Committee is made up of faculty members who receive annual assignments that rotate among the faculty. This Committee has final say on graduation requirements, course outlines, and levels of study for undergraduate and graduate programs.

**6- Job Placement:** No formal job placement system is provided by George Wythe College.

**7- Catalog:** The course catalog is available online at [www.gwc.edu](http://www.gwc.edu).

**8- Life Experience Credit:** George Wythe College may award Life Experience credit for practical work of exceptional quality which has academic value. This credit is awarded on a case-by-case basis, and is supported by thorough documentation of time invested and quality of academic work. Students interested in receiving Life Experience credit should contact the Office of the Registrar. Credits awarded for life experience are notated on the transcript under the heading "Life Experience". Life experience credit does not affect GPA. Life experience credits earned may not exceed 30 credit hours.

**9- Transfer Credit:** Institutional names and credit amounts that are transferred to George Wythe College are notated on the student transcript under the heading "Transfer Credit". In the Undergraduate program, transfer credits are divided into three categories: Statesmanship, Arts & Science and Foreign Language. Transfer credit is accepted in the Master's program; however they are not divided into separate categories as in the

Undergraduate program. Transfer credit is not accepted in the Ph.D. program. Transfer credits do not affect GPA.

## **STUDENT LIFE AND SERVICES**

**Student body:** The small on-campus annual student body of 110 - 130, along with class sizes of 10-20 students and a 1:9 mentor/student ratio, strongly supports the ideal of a personalized education with constant interaction and individual attention. Approximately 1/3 of students are private school graduates, 1/3 home school and 1/3 public school. The male/female ratio is roughly even.

**Activities:** GWC sponsors several formal dinners, receptions, lectures, balls and special events each year. Cedar City hosts the annual Utah Shakespearean Festival, the Utah Summer Games and the Cedar City Music Arts Series, and nearby St. George is home to Tuacahn, which hosts cultural events. Students are encouraged to attend the many plays, operas, recitals, symphonies, gallery exhibitions and other artistic events held each year in Cedar City and the surrounding area. Cedar City is located within driving distance of Zion National Park, Bryce Canyon National Park, the Grand Canyon, Lake Powell and other recreation areas.

**Housing:** GWC does not offer on-campus housing, but off-campus housing is plentiful in Cedar City. The GWC staff can make you aware of housing available in the area.

**Learning Resources and Services:** George Wythe College provides an on-campus special-collections library and bookstore for student use, as well as a use agreement with the Southern Utah University and the Cedar City Public Library. The college also provides internet-enabled workstations on campus, as well as wireless internet access. Mentors meet regularly with each student to assess student progress, and are available during office hours for additional mentoring. Teaching assistants are also available for tutoring and coaching purposes, and provide feedback and instruction during simulations and throughout the educational process. The George Wythe College Registrar serves as a resource in providing counseling and direction to students who desire to pursue a minor.

**Computer:** Students are highly encouraged to bring their own computer to school. GWC does provide wireless internet access to all students.

**Student Insurance:** Currently George Wythe College does not offer any type of student medical insurance.

**Medical Facilities:** There are no medical facilities located on GWC campus, however an IHC Instacare ( fully staffed instant care facility) is located immediately next to GWC.

### **Policies Regarding Academic Dismissal, Suspension and Readmission**

Full time on campus students who do not maintain a 3.0 gpa and who do not earn at least 8 credits per semester will be placed on academic probation and evaluated for one additional semester. The Registrar will create and deliver reports to the Provost that detail gpa and credits earned by all students for the previous semester, no later than two weeks after the close of the semester. The Provost will inform students of a probationary or suspended status no later than two weeks after the end of a given semester.

If the minimum academic standards are not adhered to, the student may be dismissed. Once dismissed, a student is suspended from on-campus enrollment for the next two consecutive semesters and may not reenroll without the endorsement of the Provost.

### **Procedures for Appeals\Complaints**

Any student may lodge a formal complaint on any matter by the following process:

1. Submit complaint in written form to the office of the Director of Operations.
2. Schedule an appointment to meet with the Director of Operations no less than 24 hours after complaint submission.
3. Work with the Director of Operations to solve problem.

Appeals may be made to the CEO by means of the same process if necessary. If the concern is still unresolved after treatment by the CEO, binding third party arbitration may be pursued.

**Administrative Dismissal:** Any student convicted of a criminal act will be dismissed. Dismissed students may appeal to the Graduation Committee.